

MINUTES
NC STATE BOARD OF DENTAL EXAMINERS
BOARD MEETING
Morrisville, North Carolina
August 12, 2022

I. CALL TO ORDER & ESTABLISHMENT OF QUORUM

Dr. Clemons

A. Call to Order

Dr. Edward Clemons, President of the Board, called the business meeting to order at 8:52 a.m., Friday, August 12, 2022, at the Board's offices in Morrisville, North Carolina. Dr. Clemons read the following statement regarding conflicts of interest as a reminder to all Board members:

In accordance with General Statute 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

If, during the discussion, any Board member learns of a conflict or appearance of a conflict, he or she should notify the Chair and take appropriate action to recuse himself or herself.

B. Roll Call

Five members of the Board were present in-person at the meeting. The members present at the Board office included Dr. William Litaker, Dr. Mark Johnson, Dr. Karen Lanier, Dr. Edward Clemons, and Dr. Stan Hardesty. Dr. Catherine Watkins, Ms. Nancy St. Onge and Mr. Dominic Totman, Esq. joined the meeting virtually via Zoom. Mr. Bobby D. White, Chief Executive Officer, Ms. Casie Goode, Deputy Operations Officer, Jamie Rivera, Investigator/Paralegal, Dirk German, Investigator, and Rick Hetzel, Inspector/Investigator were also present at the Board office.

C. Declaration of Quorum

With all eight members of the Board participating, Dr. Clemons declared a quorum for the purposes of conducting the business of the Board.

II. APPROVAL & ORDER OF AGENDA

Dr. Clemons

Dr. Hardesty moved, which was seconded by Dr. Litaker, to accept the agenda with permission for the presiding officer to take items out of order to facilitate business. The motion passed by general consent.

❖ Election of Officers

Dr. Clemons

Dr. Clemons, nominated Dr. Karen Lanier to serve as President for the upcoming 2022-2023 term. Dr. Litaker nominated Dr. Catherine Watkins to serve as Secretary-Treasurer for the upcoming 2022-2023 term. As there were no other nominations put forward, Dr.

Litaker made a motion to accept the slate of officers as presented. Dr. Hardesty seconded the motion. The motion carried.

III. APPROVAL OF MINUTES

A. Minutes of July 15, 2022

[Item #1] President

Following a review of the June 15, 2022, Minutes, Dr. Watkins moved to approve the Minutes as amended. Dr. Litaker seconded the motion which passed by general consent.

IV. REPORT FROM PRESIDENT

Dr. Clemons read a thank you card from Dr. Johnson and his family and expressed condolences to Dr. Johnson on the recent passing of his mother.

Prior to the passing of the gavel, Dr. Clemons thanked his fellow Board members and Board staff for their support during his year as President. He expressed his gratitude for the opportunity to serve.

V. REPORT FROM CHIEF EXECUTIVE OFFICER

Mr. White

A. Financial Report (July)

[Item #2]

Following a review of the July Financial Report, Dr. Watkins moved to accept the report for informational purposes. Dr. Hardesty seconded the motion which passed by general consent.

B. Personnel Matters

❖ AADB Meeting

Dr. Hardesty moved to approve any expenses, including one travel day before the meeting and one travel day after the meeting, for any members of the staff interested in attending the upcoming AADB Meeting held on October 7-9, 2022, in Asheville, North Carolina. Dr. Litaker seconded; motion carried.

❖ Dr. Johnson made a motion to extend Mr. Rick Hetzel's eligible work hours by an additional 300 hours. Dr. Litaker seconded the motion. The motion carried.

❖ Dr. Hardesty made a motion for the Board to remove Mr. White from participation in the Board's insurance plan and adjust Mr. White's annual salary by \$13,474.33 to offset the costs associated with his required Medicare healthcare participation. Dr. Clemons seconded the motion. The motion carried.

C. Miscellaneous

❖ Senate Bill 580

Mr. White updated the Board regarding the Senate Bill 580. The Bill passed both the House and Senate but was not signed into law before the end of the legislative session. Therefore, after December 15, 2022, the Board will resume its requirement for live patient dental licensure examinations.

VI. REPORTS OF STANDING COMMITTEES

- A. Executive Committee
[None]
- B. Finance Committee
Mr. White informed the Board that he would begin working with Dr. Watkins on the 2023 budget next month.
- C. Sedation/General Anesthesia Committee
Dr. Lanier reported that the chairs of the general anesthesia and sedation subcommittees are meeting, and the goal is to give some guidance regarding drafting the rules so that the Board can review a draft at the September meeting.

Mr. Hetzel Rick discussed common deficiencies that he is finding during general anesthesia and sedation office inspections. As a result, the Board directed staff to draft an email blast to send to all permit holders reminding them that every office location must be inspected by a qualified licensed dentist and current general anesthesia or sedation permit holder prior to utilizing sedation in that location. Permits are site specific and are not transferable from location to location.

VII. OLD BUSINESS

- A. Approve Radiology Instructor Course **[Item #3] Ms. Goode**
Ms. Jessica Ford, Director of Compliance, for VandelayEducation, submitted a proposed Radiology Educator Course for approval. The course will be offered to potential instructors in lieu of the current UNC course requirement. Following a review of the course materials, Dr. Watkins and Ms. St. Onge found that the course was a course on radiology concepts that a potential instructor should already be familiar with, and it did not cover proper foundational skills, instructional skills and knowledge to train others in radiology. Ms. St. Onge made a motion to deny the approval of the course. Dr. Watkins seconded the motion. The motion carried.

VIII. NEW BUSINESS

- A. 2023 Board Meeting Dates **[Item #4] President**
2023 dates were tentatively approved with the understanding that dates may be subject to change based on national meetings and clinical examinations whose meeting dates have not yet been announced.
- B. Approve Rotation Site – ABTech **[Item #5] Ms. Goode**
Asheville-Buncombe Community College (ABTech) requested Board approval of the North Carolina Baptist Men's Medical/Dental Bus Ministry, NC MOM Clinics, and Oral Cancer Foundation Screening Teams as rotation sites for dental hygiene students currently enrolled in the dental hygiene program at ABTech. Upon review of the documentation, Dr. Hardesty

made a motion to approve the proposed rotation sites. Ms. St. Onge seconded the motion. The motion carried.

- C. School Smiles Program [Postponed] **[Item #6] Mr. White**
- D. Approve Rotation Site – CPCC **[Item #7] Ms. Goode**
Central Piedmont Community College (CPCC) requested Board approval of Cabarrus Health Alliance as a rotation site for dental hygiene students currently enrolled in the dental hygiene program at CPCC. Upon review of the documentation, Dr. Litaker made a motion to approve the proposed rotation sites. Dr. Hardesty seconded the motion. The motion carried.

IX. LICENSURE MATTERS

- A. Approval of Licenses/Permits/Reinstatements **[Item #8] Ms. Goode**
Dr. Litaker moved to approve all provisional licenses, licenses issued by credentials, intern permits, sedation permits, CE waivers and reinstatements issued since the last meeting. The motion was seconded by Dr. Hardesty and passed by general consent.

- B. Examinations

- a. CDCA-WREB-CITA Steering Committee **Dr. Litaker**
Dr. Litaker reported that the CDCA-WREB-CITA Steering committee met via Zoom on July 21, 2022. Dr. Litaker, Dr. Clemons and Ms. St. Onge are members and Dr. Wright is an alternate member.

Dr. Litaker reported that in 2023 all dental schools in the nation will be offering the ADEX examination.

He also reported that research has indicated the results of live patient vs. manikin examination are similar regardless of which type of exam is administered.

He encouraged all Board Members to participate in the examination process and reminded everyone that current Board Members are given priority for examinations conducted in their home states.

- b. ADEX Annual Meeting **Dr. Litaker**
Dr. Litaker reported on a recent ADEX house of representatives meeting. Similar to the Steering Committee meeting, changes regarding the administration of the ADEX exam for the upcoming 2023 exam season were discussed.

Ms. St. Onge announced that there was no quorum at the Dental Hygiene ADEX meeting, therefore another meeting was scheduled via Zoom for August 25, 2023.

- c. CITA Annual Meeting **Dr. Litaker**

The final CITA Annual Meeting is scheduled for December 9-10, 2022, however that is the same date as this Board is scheduled to meet. Staff was instructed to try and reschedule the December Board Meeting date and report back at the September meeting.

- d. Exam Questions **[Item #9] Mr. White**
After December 15, 2022, North Carolina will not be able to accept the results of candidate exam performance unless the restorative portion includes a live patient component. Passing scores will be accepted from any candidate that passes any portion of the restorative/periodontal manikin examination on or before December 15, 2022, regardless of when their application for licensure is received.

X. REPORT FROM LEGAL COUNSEL

Mr. White

- A. Rules for Permanent Adoption **[Item #10] Mr. White**
Dr. Johnson made a motion to approve for permanent adoption 21 NCAC 16I .0206 and 16R .0206. These rules would require all dentists and dental hygienists to take one continuing education (CE) hour in substance abuse and mental health issues every two years as part of their total CE requirements. Dr. Litaker seconded the motion. The motion carried.

XI. INVESTIGATIVE MATTERS

- A. Investigative Statistics (July) **[Item #11] Sec./Tres.**
The Board reviewed investigative statistics for July. The statistics were accepted for informational purposes.

B. Hearing Panel Decisions

During open session, and without conducting other business, Dr. Hardesty made a motion to move into closed session, pursuant to NCGS §143-318.18(6) and §90-41(g) in order to rule on Hearing Panel Decisions and other investigative matters. The motion was seconded by Dr. Litaker and passed by general consent.

- a. Log #21-069 **[Item #12] Dr. Clemons**
b. Log #21-168 **[Item #13] Dr. Lanier**
c. Log #22-008 **[Item #14] Dr. Lanier**

- C. Settlement Conferences
[None]

XII. NEXT MEETING

The Board's next regularly scheduled meeting will begin on Thursday, September 8, 2022, at 6:30 p.m. and will be held at the Board's offices in Morrisville, North Carolina to conduct a rulemaking hearing and for the consideration of routine business.

XIII. ADJOURNMENT

There being no further business, Dr. Litaker made a motion to adjourn the meeting. Dr. Hardesty seconded the motion, which passed by general consent. The meeting adjourned at 11:15 a.m.

Reported by: Casie S. Goode
Casie S. Goode
Deputy Operations Officer

Date of Approval: September 9, 2022

MEMBERS OF THE BOARD

Dr. Karen Lanier., President
Dr. Catherine Watkins, Secretary-Treasurer
Dr. Edward Clemons, Jr., Immediate Past President
Dr. William Litaker
Dr. Mark Johnson
Dr. W. Stan Hardesty
Ms. Nancy St. Onge, R.D.H., Dental Hygiene Member
Mr. Dominic Totman, Esq., Consumer Member